

Remedial Teacher Job Description - 2017

The Teacher identifies learning gaps and develops individualized programs and lesson plans to help improve reading, writing, math and study skills. Working in small groups, the Teacher also provides consultation services with parents, teachers, referring agencies, or related staff, and evaluates assessment and progress reports prepared by other teachers.

The Teacher prepares learning assessments and reports based on VLC practices; and consults with sponsors (parent/s, guardian/s, funder, or student).

Responsibilities

1. Design Programs

- Develops individualized programs and lesson plans
- Designs lesson plans that identify clear learning objectives linked to assessment results and grade-appropriate expectations and offer variety and reflect individual learning styles
identify and select different instructional resources and methods to meet students' varying needs
- Ensure consistency from lesson to lesson, and ensure mastery before introducing new concepts
use relevant technology to support instruction and learning
- Teaches according to schedule provided
- Tutors in specific curriculum areas if part of individualized program

2. Communicate

- Communicates necessary information regularly to students, colleagues and parents/guardians regarding student progress and student needs
- Schedules meetings with parents, classroom teachers, referring agency or related staff as needed or by request
- Confers with other teachers (informally and/or formally) regarding optimum learning opportunities

3. Assess, Monitor, Evaluate

- Administers assessments based on READ practices
- Prepares assessment reports
- Observes and evaluates student's on-going performance and development
- Records student progress systematically and keeps records



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- Prepares progress reports for each student every three months (or equivalent) and/or when they conclude classes
- Proofreads assessment and progress reports written by other teachers
- Confers with sponsor (parent/s, guardian/s, funder or student)

Education:

- Bachelor of Education degree or higher from accredited university
- Additional training in learning disabilities, student assessment, and individualized program planning
- Professional designation: Teaching certificate preferred